

FRONT GATE

Policy Title:	Front Gate Access
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Location of Document	R:\Resource\Policy & Procedures and here

This policy has been drafted to ensure that a key member benefit in parking is sustained, Club security is monitored, and the Club's aesthetics are considered. It is important to understand that the Club has limited parking bays and reserves them for its members.

The following categories of membership receive gate access using their Club membership card:

- Ordinary (all brackets), Life, Special, Senior, Country, Reciprocal and Associate.

The following categories of membership may be granted gate access using a Club membership card by approval from the CEO:

- Junior 16-17, Distinguished Honorary Member and Temporary Member.

For Junior 16-17 members, gate access and a parking permit may be granted when the member acquires a driver's licence and is driving their own vehicle to the Club. When the member is allocated a member card (not a Junior card) with gate access, there would be no changes to the credit and pos terms for the member until they become an Ordinary member.

Basic rules:

- Non-members shall not be given unqualified parking access to the Club.
- Tailgating through the gates is forbidden.
- Parking is only permitted in designated bays that are not reserved for Flag Officers or numbered.
- Boat or road trailers of any kind are forbidden to be kept at the Club unless approved by the CEO.
- All abilities access is to be facilitated where possible.

The gates will predominantly remain **closed**, except for specific purposes such as outlined below:

- When an attendant is in position, access must be decided by the presentation of both a Member Card and Member Sticker or access card and car sticker (for staff, contractors and junior members).
- Junior Member cards are available by application to the Club office. Access is strictly for periods of 20 minutes to facilitate drop off and pick up. Junior Member cards and car stickers are clearly marked with an alternate-coloured strip.
- Special invitational events (such as Regattas with visiting competitors, School Holiday Training, Club events or Class Association meetings). The event organiser should obtain permission prior to the event from the Club's Administration.

The Terms and Conditions for Functions access are set out as: *Royal Freshwater Bay Yacht Club is a **private members Club**, as with other venues of this type, parking inside the venue is limited. A number of parking permits, located inside the Club and providing all ability access, will be issued for your function as per the following table. We respectfully request you advise guests to seek alternative transport arrangements or park outside Club grounds in the Lilla St carpark. The Club parking attendant will grant access for ride share, charter and taxis drop off service inside Club grounds prior to the commencement of your event.*

Patrons Attending	Allocated Non-Member Bays	Time Limit
0-50	10	4 Hours
50-100	20	4 Hours
100+	30	4 Hours

- Gates may only be opened at the direction of a Flag Officer or Senior Leadership Team (SLT) Member. Other staff **DO NOT** have the discretion to open the gates for protracted periods.
- Should a member or guest request that the gates be opened, they are to be informed that only a Flag Officer or SLT member have the discretion for this to occur and that this policy is published on the Club's website. Members/guests can be directed to view it in the Club info / Governance area of the website ([use this link](#)).
- Authorised Non-members' vehicle access is not to be granted on:
 - Wednesdays before the commencement of Twilight sails
 - Thursdays before afternoon racing
 - Saturdays Power or Sailing race days (including Sunday Frostbites) before 16:00, and
 - Sundays during dinghy activities.
- Authorised Non-member guests are to utilise the overflow car parks near the entrance either side of the gates in the first instance. Authorised Non-members must strictly avoid parking in the upper area nearest to the Clubhouse or in the Marina car park.
- Taxis, ride-share and charter vehicles are permitted access for drop-off and pick-up only. They are not to remain parked within the grounds for the duration of a function.
- Contractors shall only be granted access upon:
 - Providing evidence of APRA-approved insurance policies including: Public Liability, Ship Repairer's Liability and Workers Compensation
 - The execution of a Contractor's' Agreement available via reception, and
 - Payment of an annual administration fee of \$250

On completion of the above, a restricted gate card and contractor car sticker (clearly marked with a coloured strip) will be issued.
- Regular suppliers and delivery contractors shall be granted access for no longer than 60 minutes within business hours.
- Staff are reminded to refer to the staff parking policy and to only park in the lower car park alongside the bosun's shed. Staff should also display a staff parking car sticker clearly marked with a coloured strip and the current year's date.
- Any grassed areas, aside from the lower carpark, are only designated for peak periods when all other bays are full. This is to protect the grass and general aesthetics of the Club.
- Attendants, Nightwatchman, Staff and Members are encouraged to issue the Club's infringements, listed below as and when necessary.

Please contact CEO@rbyc.asn.au if further clarification is required.